



**IMPORTANT
CABINET DECISION**

**GOVERNMENT OF ARUNACHAL PRADESH
FINANCE, PLANNING AND INVESTMENT DEPARTMENT
(PLANNING & INVESTMENT DIVISION)
AP: CIVIL SECRETARIAT: ITANAGAR**

No. PD (SPD)-03/2013-14

Dated Itanagar, the ^{12th} April, 2018

OFFICE MEMORADUM


The Cabinet in its meeting held on 30th March, 2018 has approved the proposal to streamline the modalities for finalization of Department's Annual development Agenda including selection of schemes/projects by adopting following criteria:-

- i) Many Departments, instead of concentrating on their core activities, tend to propose peripheral activities thereby intruding in the mandated activities of other departments and at the same time diluting the mandated activities of the department. It may be made mandatory for the departments to earmark at least 80% of their development fund for core activities only.
- ii) Most of the projects/plans/programs conceived by the departments are inflated, cost prohibitive and lack proper assessment of social cost benefit analysis. As a result, the departments often request for frequent changes in their proposals/ schemes. This reflects very poorly on the performance of the department in their planning process. Hence, it may be ensured that the departments finalize the schemes after meticulous exercise. It may be ensured that schemes, once approved in SADA / SIDF/ NEC / NESIDS / RIDF etc. cannot be changed without sufficient and satisfactory justification by concerned departments and approval of State Government through Planning & Investment Division.
- iii) It is observed that the guidelines which are required for implementation of the projects / programs, particularly Budget Announcements and State Govt.'s Flagship Programme, where special dispensation is required, are not initiated timely for approval of the State Cabinet / State Govt. All these activities should be done in a time bound manner for which Finance, Planning & Investment department shall issue orders from time to time with the approval of competent authority.
- iv) In many cases, executing agencies selected are not as per the Allocation of Business Rule as amended from time to time.


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Schemes / projects should be implemented as per the Business allocation Rules only. FPI Department shall allocate works strictly as per Business Allocation Rules only.

- v) There is a lack of coordination even within the concerned Departments especially in the departments having more than one Director / Chief Engineer. There should be a cell headed by a nodal officer with sufficient seniority, who will be coordinating all the plans, Programs and development activities of the Department.
- vi) All departments should submit their plan proposals (including CSS State share) and requests for additional budgetary allocations to Planning division of Finance, Planning & Investment department and not to the Budget division in FPI department to avoid any confusion in allocation of funds.
- vii) Departments shall incorporate all Committee expenditure pending liabilities within their SADA allocation and no additional fund shall be made available for the same.
- viii) All Departments shall submit their Annual Development Agenda through the concerned Commissioner / Secretary with prior approval of concerned Minister.
- ix) No additional list of schemes (in the form of additional SADA proposals) will be considered by Planning & Investment Division.
- x) Any estimate/DPR/proposal received from any quarter without proper requisition from the department duly approved through proper channel by Hon'ble Minister concerned shall not be entertained and will be summarily rejected by the Planning & Investment Division without assigning any reason.
- xi) All engineers and field officers shall ensure that no concept paper / estimate / DPR etc. are prepared by them until and unless asked in writing by concerned DCs, Directors / Chief Engineers. Violation of the same shall attract disciplinary action.
- xii) On approval of SADA by the State Government, Planning & Investment Division will convey the same to the concerned departments and thereafter, the departments shall proceed to get administrative approval and finance concurrence and thereafter get the schemes implemented in a time bound manner.
- xiii) Schemes shall be implemented only after obtaining administrative approval, technical sanction as per CPWD manual and finance concurrence from the competent authorities. Schemes shall be implemented only after obtaining administrative approval, technical sanction as per CPWD manual and financial concurrence from the Finance Department & competent authorities. It should be ensured that all the


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financial Rules and Regulations, the provisions prescribed in the DFR, DFPR, CPWD manual etc and all the Circulars, Directives, OMs and Order etc issued by CVC, MHA, GoI, MoF, GoI and the administrative Ministries of GoI should be followed in letter and spirit without fail.

- xiv) U.O. Notes by the elected representatives may be directed to concerned department for consideration and thereafter may be routed to Planning division for further examination on a case to case basis.
- xv) Memorandums, petitions and representations submitted by NGOs, public leaders, various Associations directly to the HCM & HDCM (i/c Planning & Finance) and also Finance, Planning & Investment Department will be sent to the concerned departments for examination as per guidelines, feasibility and availability of resources.**
- xvi) Departments should not forward proposals to the State Government in a casual manner. Rather all proposals received from various corners should be taken into account by the concerned departments; examined properly and a shelf of projects prepared based on priority and then incorporate them under various CSSs/SADA within earmarked allocations.
- xvii) There shall be complete ban on motivated / individual scheme / project proposal. Department must ensure that no such proposal is forwarded/processed to Govt. for consideration / sanction any circumstances.
- xviii) Concerned departments shall go ahead for implementation of schemes / projects announced in the Budget even before finalization of SADA after framing necessary guidelines vetted by FP&I Department.

The Cabinet also approved the following timelines to be strictly followed by all the Principal Secretaries/Commissioners/Secretaries of the respective department and Development Commissioner, FPI/ Secretary (Planning) / Secretary (Finance).

- a) F&PI department to convey Budget allocation of SADA to the department by 1st week of April, 2018.
- b) Department to submit DRAFT Annual Development Agenda to F&PI department latest by 30th April, 2018.
- c) F&PI department will hold consultation meeting with all departments before finalization of Annual Development Agenda till 15th May, 2018.
- d) Department to submit Revised Draft Annual Development Agenda based on consultation meeting by 31st May 2018.


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- e) F&PI department will present the SADA to the State Cabinet for its approval (as and when meeting of the State Cabinet is held).
- f) F&PI department will thereafter convey the approval of State Cabinet to the departments and ask the departments to submit FINAL Annual Development Agenda to FPI department for vetting within ten days.
- g) F&PI department will convey vetting within ten days from the receipt of FINAL Annual Development Agenda.

All concerned are, therefore, requested to take necessary action accordingly.


Sd/-
(Chief Secretary)
Govt. of Arunachal Pradesh

Memo No. PD (SPD)-03/2013-14

Dated Itanagar, the 12th, April, 2018

Copy to:-

1. The Secretary to Hon'ble Chief Minister, Govt. of Arunachal Pradesh, Itanagar.
2. PS to Hon'ble Deputy Chief Minister, Govt. of Arunachal Pradesh, Itanagar.
3. PS to Hon'ble Speaker/Dy. Speaker/All HMs/All Parliamentary Secretaries, Arunachal Pradesh, Itanagar for appraisal
4. Accountant General (A&E), Arunachal Pradesh, Itanagar
5. Under Secy. to Chief Secretary, Govt. of Arunachal Pradesh, Itanagar.
6. All Principal Secretaries/Commissioners/ Secretaries, Govt. of Arunachal Pradesh, Itanagar.
7. All HoDs/HoOs, Govt. of Arunachal Pradesh, Itanagar/Naharlagun/Nirjuli.
8. All Deputy Commissioners, Govt. of Arunachal Pradesh.
9. The Director (Planning / Monitoring / Project Coordination), Govt. of Arunachal Pradesh, Itanagar.
10. The Deputy Secretary (Budget/Finance), Govt. of Arunachal Pradesh, Itanagar
11. All District Planning Officers, Govt. of Arunachal Pradesh.
12. Office Copy


(Dr. Joram Beda), IAS
Secretary (Planning & Investment)

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